

**PERSON SPECIFICATION: Senior Teaching Fellow / Senior Lecturer in Project Management Practice**

**INFORMATION FOR APPLICANTS:** Below are the skills, knowledge, and competencies we need for this role, categorised as either essential or desirable. The final column shows where the hiring team will look for your examples to demonstrate that you're a suitable fit for this position. Further advice and guidance is available here: <https://www.lancaster.ac.uk/jobs/how-to-apply/>

|  |  |  |  |
| --- | --- | --- | --- |
|  Skills, knowledge, and competencies needed for this role. |  Evidence: this explains what information we will be looking for.  | Essential or Desirable # | This is where we will look for your examples that help understand if you are right for this role.  |
| Post-graduate or professional qualification in Project Management or equivalent experience |  | Essential | Application Form and uploaded CV  |
| Knowledge of professional accreditation requirements in project management |  | Desirable  | Application form, interview  |
| Minimum five years’ experience of managing projects  |  | Essential  | Application Form and uploaded CV  |
| Experience of teaching professional post-experience students in Higher Education |  | Desirable  | Application Form and uploaded CV  |
| Experience of curriculum development and quality assurance in Higher Education |  | Desirable  | Application Form and uploaded CV  |
| Experience of developing approaches to successfully securing contracts and working with commercial clients  |  | Desirable  | Application Form and uploaded CV  |
| The ability to relate to, motivate and teach post-graduate and post-experience students  |  | Desirable  | Application Form, Interview  |
| Interest in pedagogical research to develop the learning experience. |  | Desirable  | Interview |
| Possession of a teaching qualification or equivalent CPD  |  | Desirable  | Application Form, Interview |
| Experience of collaborating successfully and initiating effective relationships with stakeholders |  | Essential  | CV, application form, interview |
| Experience of working co-operatively and flexibly with colleagues including undertaking appropriate administrative responsibilities |  | Essential  | CV, application form, interview |
| Evidence of the ability to take an effective leadership role |  | Desirable  | CV, application form, interview |

**# Essential** - if you do not effectively demonstrate you have this skill, knowledge, or competency we will not be able to shortlist you. Please give detailed answers to provide us with examples.

1. **Application Form and uploaded CV and covering letter** – assessed against the first page of the Application Form and your uploaded curriculum vitae (CV, resume) and letter of support. Normally this section is used to evaluate factual elements such as an award of a qualification. This element will be scored as part of the shortlisting process.
2. **Supporting Statements** – you will be asked to provide a statement in the online portal to demonstrate how you meet the criteria. Please give detailed answers to show you have the skills, knowledge or competency. The response will be scored as part of the shortlisting process to help us determine which candidates to invite to interview. Examples of how to structure your answer is available: <https://www.lancaster.ac.uk/jobs/how-to-apply/>
3. **Interview** – you will be asked about this topic if you are invited to an interview. We may ask questions using examples from your current work history or ask you to think about how you’d respond to an example work-related situation.
4. **Test -** We might ask you to undertake a skills test, but you will be given some notice if this is the case.